



SAFETY TECHNICIAN

JOB DESCRIPTION: The Safety Technician's role exists to promote and augment safety on jobsites to the highest level. To reach this level, the Safety Technician must work both independently and together with the HSC Superintendent to create a safe workplace environment. Through the use of extensive knowledge of OSHA Standards and State and Local Regulations, the Safety Technician will provide regular guidance and knowledge to the Project Teams and address any immediate hazards and understand and react to any potential hazardous exposures.

POSITION STATUS: Full-time, Exempt

DIRECT REPORT: Risk and Safety Manager

UPDATED: 3/1/2016

ESSENTIAL FUNCTIONS:

- Provide leadership and establish a safety culture within the project.
- Conduct audits of the project site to verify compliance and identify unsafe conditions.
- Maintain documentation necessary to comply with the Site Safety Management Plan, OSHA and other applicable regulations.
- Work with field superintendent to enforce safety policies and procedures that help prevent accidents.
- Represent the Project in incident investigations, complaints, and recommend measure to management to prevent reoccurrences.
- Interact with OSHA and other regulatory agencies regarding citations, accidents, claims, site visits and audits.
- Organize and conduct safety meetings and training.
- Verify that subcontractors are monitoring the implementation of the Site Safety Management Plan.
- Manage the project safety committee; maintain minutes and status report for safety and other meetings and events.
- Interact and communicate with owner and subcontractor safety personnel
- Able to adapt to a flexible, fast-paced and dynamic work environment consistent with HSC's core values and mission statement.

QUALIFICATIONS/SKILLS:

- Ability to write and implement written site safety management plan.
- Understanding of construction environment and risks present.
- Good comprehension of Health & Safety OSHA rules applicable to construction.
- Good Verbal and Written Communication Skills.
- Ability to supervise two safety staff on site.
- Ability to use Microsoft Office Products including: Outlook; Word; Power Point.
- Must be organized.
- Must have strong computer and presentation skills.
- Team player.
- Detail-oriented.
- Must have experience on heavy/civil construction sites.
- Must be able to develop and deliver training.

EDUCATION AND WORK EXPERIENCE:

- 4 year college degree (B.A. or B.S.) preferred
- Minimum of 3 years construction experience required.
- OSHA 10 Hour & 30 Hour Certification

TRAVEL REQUIRED:

- While most of HSC's projects are local to the main office, travel is required on a project to project basis.
- There may be infrequent travel beyond just to and from a jobsite.